

**WORK PROGRAMME: UPDATE**

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**Background**

1. This report provides Members with:
  - i. an opportunity to discuss the Committee's updated Work Programme 2023/24; and
  - ii. an opportunity for Members to discuss the Committee's Forward Work Plan January – April 2024.

**Updated Work Programme**

2. At the Committee meeting on 11 July 2023, Members approved the items to include in their work programme for the 2023/24 municipal year. This included items at Committee and task group inquiries. The approved work programme was circulated to all Committee Members, Cabinet Members and senior management.
3. Attached at **Appendix A** is the latest version of the Committee's work programme, that shows:
  - i. the items considered at Committee meetings to date
  - ii. the Replacement Local Development Plan Inquiry is underway
  - iii. items from the approved work programme that have changed timing (*shown in green*)
  - iv. new items that have emerged since the approved work programme, which Committee has agreed to scrutinise (*shown in red*)
  - v. items that no longer require scrutiny at this stage (*shown in blue*).

## Committee Forward Plan

4. As part of the Council's response to the Wales Audit Office report '*Overview and Scrutiny - Fit for the Future?*' (July 2018), the Head of Democratic Services has introduced publication of the Committee's "Forward Work Plan" (FWP) on the Council's website.<sup>1</sup>
5. The next published FWP will cover the period January 2024 – April 2024. At this meeting, Members are asked to agree for this to be published, subject to any amendments agreed at this meeting.

## Way Forward

11. During their meeting, Members will have the opportunity to discuss the information provided in **Appendix A** and agree whether any amendments are required.

## Legal Implications

12. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

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<sup>1</sup> Available at: [Economy and Culture Scrutiny Committee \(cardiff.gov.uk\)](https://www.cardiff.gov.uk/economy-and-culture-scrutiny-committee)

## **Financial Implications**

13. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

The Committee is recommended to:

- I. Note the updated Work Programme attached at **Appendix A** and agree any amendments required; and
- II. Agree the publication of the Committee Forward Work Plan January 2024-April 2024 on the Council's website, subject to any amendments agreed at this meeting.

**Leanne Weston**  
**Interim Deputy Monitoring Officer**  
**15 November 2023**